

Job Description:	Teaching Assistant (TA) Cookery role
Purpose of the job:	To provide high quality learning support, in particular the delivery of food technology lessons. This role combines general teaching assistant duties with a focus on cookery, nutrition, and practical food skills.
Line Manager:	Inclusion Lead
Key Tasks:	<p>Enable children to learn effectively by:</p> <p>Lesson Preparation & Support</p> <ul style="list-style-type: none"> ○ Planning and researching healthy snack recipes. ○ Assist in preparing ingredients and cooking equipment. ○ Help set up and clean up practical cooking areas. ○ Support pupils during cooking sessions with hands-on help. <p>Pupil Engagement</p> <ul style="list-style-type: none"> ○ Work one-on-one or in small groups with pupils, especially with those needing extra help. ○ Delivering positive behaviour management. ○ Encourage healthy eating habits and good hygiene practices. ○ Motivate students to develop confidence in cooking. <p>Health & Safety</p> <ul style="list-style-type: none"> ○ Ensure a safe working environment by promoting food hygiene and safe use of kitchen equipment. ○ Monitor and support correct handling of tools and ingredients. <p>Administrative Tasks</p> <ul style="list-style-type: none"> ○ Help with stock control (ordering and storing ingredients). ○ Maintain records of student progress and lesson activities. <p>Other aspects of the role</p> <ul style="list-style-type: none"> ● Supporting the aims and ethos of the school and adhere to the staff code of conduct and all school policies ● Following the school's procedures by reporting any incidents or concerns they have in this respect to the Designated Safeguarding Lead ● Providing small group lessons, with a maximum 8 pupils in a group ● Motivating and encouraging children by setting challenging and demanding expectations that promote self-esteem and independence ● Developing an understanding of the needs of the children building on their strengths and improving on their weaknesses. ● Fostering a supportive relationship with the children you work with and encouraging them to develop good relationships with staff and other children ● Clarifying teacher instructions ● Supporting children to engage in learning activities by adapting tasks and assisting them to make progress ● Helping children to stay on task and maintain focus

	<ul style="list-style-type: none"> • Creating and maintaining a purposeful, structured and supportive environment, in accordance with lesson plans and assist with the display of children's work • Having knowledge of child progress/achievements and reporting observations to the teacher in an agreed format • Encouraging positive attitudes and good behaviour through values education and the expectations set out in the behaviour policy • Undertaking any further duties reasonably requested by the Headteacher or representative
<p>Additional Responsibilities:</p> <p>Safeguarding</p>	<p>Additional responsibilities outside of the classroom:</p> <ul style="list-style-type: none"> • Provide assistance for children during internal and public examinations • Attend regular meetings as required • Participate in training and other learning activities and performance management as required and agreed by your line manager • Administer first aid as required (following relevant training) <p>HGJS is highly committed to safeguarding and promoting the welfare of all our pupils and all staff are required to report any incidents or concerns they have in this respect to the Designated Safeguarding Lead.</p>
<p>Learning Support Assistance</p>	<p>You may be required to support specific children as outlined in their Educational Health Plan as follows:</p> <ul style="list-style-type: none"> • Follow the expectations and guidance from the child's EHCP to enable the child to make progress • Run specific interventions planned by the class teacher which could focus on OT, SaLT, social skills or academic learning • Support the class teacher in identifying gaps in the child's understanding • Follow guidance from outside agencies such as SaLT, OT and STS. • Carry out all duties in a professional manner, communicating effectively with teachers and line manager to overcome difficulties and agree strategies for improvement. • Help with personal needs as appropriate

The duties of this post may vary from time to time without changing the general character or level of responsibility entailed.