



3 September 2021

Dear parents/ carers,

Welcome back! It has been a real pleasure to see all of the children coming into school for the last two days and seeing their smiling faces. I do wish to clarify the arrangements for the start of the day. Children can come down the drive and will be supervised from 8.30am. Children and parents do not need to queue outside the school as per our Covid-19 arrangements last year. Parents of Year 3 children may wish to walk down with their child as they become used to their new school.

Parent governor vacancies

Following the departure of our parent governors at the end of last term, we have two parent governor vacancies on our governing body. Details for this role and the election process is outlined below and I look forward to receiving nominations for this important role. If you wish to discuss the role, please contact me or Sarah Hammond, our Chair of Governors, through the school office.

I had planned to hold a parents' forum meeting at the end of last term to reflect on what had gone well during the year as well as lessons to take forward; however, I decided to postpone this meeting until we appointed our new parent governors so that they can be involved in this meeting and further details will be confirmed for this next week.

Meet the Teacher events

We would like to invite parents to our forthcoming Meet the Teacher events. Each Meet the Teacher event will take place in the hall to ensure greater distancing than will be possible in a classroom. Given this we will be holding this event over two evenings. The timings for these evenings are below.

We would ask that, where parents live together, only one parent attends the meeting to limit overall numbers. This is a parent only event and families who bring children will not be able to attend.

Wednesday 15 September:	6.30pm- 7.00pm Year 3	7.15pm- 7.45pm Year 5
Thursday 16 September:	6.30pm- 7.00pm Year 4	7.15pm- 7.45pm Year 6

PE Days

Children should come in to school in their school PE kit and black or white trainers on their allocated PE days as follows;

Year 3 – Tuesday

Year 4 – Monday and Wednesday

Year 5 – Thursday

Year 6 – Friday

Children should wear full school uniform in line with our uniform policy on all other days. We understand that there have been issues with supply of certain items. Given these challenges, children can wear a plain white t-shirt on PE days.

Stationery

Stationery will be available to purchase all year round in school. Items range from 20p - £1. Please send your child in with some change if they need any additional items for their pencil cases.

Second-hand uniform

We still have some second hand uniform available should anyone require any items. Please send an email to the school office (office@hgjs.co.uk) if you require anything and we will check our stock.

Covid-19 Symptoms

We would like to remind all parents and carers of the following information in order to prevent the spread of Coronavirus and protect others.

If you have the following symptoms of coronavirus infection (COVID-19), even if they are mild:

New continuous cough

Loss or change to your sense of smell or taste – this means you've noticed you cannot smell or taste anything, or things smell or taste different to normal

And / or

Temperature of over 37.8

You must get a PCR test and you should stay at home but close contacts do not need to isolate if they are under the age of 18 years and 6 months or are fully vaccinated.

If you test positive, your self-isolation period includes the day your symptoms started (or the day you had the test if you do not have symptoms) and the next 10 full days.

- You do not need to call NHS 111 if the symptoms are mild
- If you have serious symptoms and you cannot manage at home you should use [NHS 111 online](#)
- If you have not got better after 10 days and have not already sought medical advice, use [NHS111 online](#) before leaving home or letting visitors in.
- The cough may persist for several weeks in some people, despite the coronavirus infection having cleared. A persistent cough alone does not mean someone must continue to stay at home for more than 10 days.

Kind regards

Rebecca Campbell

Headteacher

TO ALL PARENTS/CARERS OF ALL CHILDREN ATTENDING HOLMER GREEN JUNIOR SCHOOL

Friday 3 September 2021

Dear parent,

HOLMER GREEN JUNIOR SCHOOL GOVERNING BODY – ELECTION OF PARENT GOVERNOR

There is currently a vacancy for two governors directly elected by the parents and I am therefore writing to invite nominations. No formal qualifications are required; you just need common sense, time, enthusiasm and a commitment to working as part of a team to make a difference for all the children at our School. Being a school governor can provide an opportunity to develop a wide range of transferable skills. As a guide, being a school governor would take up 6 – 8 hours a month of your time. The term of office is 4 years.

We are keen to recruit parents and carers coming from 'all walks of life' and representing all groups in our School community. You can find out more about the role from the Headteacher, Rebecca Campbell, or the Chair of Governors, Sarah Hammond, by contacting the School Office on 01494 713000 or by email office@hgjs.co.uk.

Parents who are nominated for election must be proposed and seconded in writing, with nominations being signed by the proposer and seconder; the person nominated must also state in writing that he or she is willing to stand for election. Those eligible to stand are the parents or carers of pupils who are currently registered pupils at this school. The proposer and seconder must also have a child currently in attendance at the school. A person who works at the school for more than 500 hours in a consecutive twelve month period or who is an elected member of the Local Authority is not eligible to be a parent governor.

The term of office will be for a period of 4 years. A parent whose child leaves the school may continue as a parent governor until the end of their term of office, if he or she so wishes.

Nominations should be sent to me within the next two weeks, that is before the closing date for nominations which is Friday 17 September. If there are only two parents nominated, they will, of course, be elected unopposed, but if there are more candidates than vacancies, a postal ballot will be held.

The ballot will be entirely secret and a further letter about the arrangements will be sent to you. All parents whose child/children attend this school will be entitled to vote in the postal ballot and voting will be on the basis of one vote per parent/carer per place available.

If it proves impossible to fill all vacancies, the Governing Body has the right to make an appointment in order to fill the required number of parent governor places on the Governing Body. If the need to do this arises, the Governing Body would first of all consider appointing a parent who has a child on roll at the school, followed by consideration of parents of former pupils, and finally parents of a school-aged child not necessarily a registered pupil at this school.

Please note that governors will be required to complete a Declaration Form to confirm they are not disqualified from being a governor.

Prospective governors should also note that the School has a Close Personal Relationships Policy and therefore they should not become a governor if they have a close personal relationship with a member of staff at the same school.

The name of the successful candidates will be made available as soon as the appointment has been finalised.

I enclose a tear-off slip for use in the nominating procedure for parent governors which parents may find useful, but a separate nomination letter is just as acceptable. Please return the slip or letter by Friday 17 September 2021.

Yours sincerely

Rebecca Campbell

Headteacher

Holmer Green Junior School Parent Governor Election

I wish to nominate _____ for the position of parent governor.

SIGNED: _____ DATE: _____

SECONDED: _____ DATE: _____

I am prepared to accept this nomination

SIGNED _____ DATE: _____

Please return to the Headteacher by Friday 17 September 2021

Please will candidates include information about themselves consisting of **no more than 200 words**, for distribution to parents.