

JSA AGM

Holmer Green Junior School Minutes

Monday 11th October 2021 / 7.30pm

In Attendance

Miranda Heath, Jenny Hodgkinson, Heidi Davy, Kerry Fitch, Tina Waller, Susanne Lewington, Caroline Ljubisic, Vanessa Smart, Sam Dell, Vicky Brown, Rebecca Campbell, Charlotte Parris, Alice Halley, Katie Knox, Clare Baker

Apologies

Erica Gill, Jill De Gelas, Rachana Sawant

Chairpersons Report

At the last meeting Sam Dell & Vicky Brown agreed to jointly take on the role as Secretary.

Fireworks preparation is ongoing and tickets continue to sell well. Leaflets have all been delivered and there are approximately 30 tickets left.

Kidz Club has been launched and the equipment has been tested. Low numbers at the moment but with a facebook post with additional information on the evening, sales should increase. **ACTION – SD to do a Facebook post**

Treasurer's report

- £90 of the Lottery fund has been used to purchase books
- 33 supporters of the lottery with 43 tickets – **ACTION - Sam Dell to speak with Louise Moss to discuss further advertisement of how to enrol**
- Fireworks and Kidz Club money coming in. £2,500 is required to pay the Sports Association Club for the purchase of fireworks.

Head Teachers Report

- Kidz Club equipment all tested and working. Children will have a choice of film on the evening but will be sat separately amongst their year groups due to increase numbers in covid cases
- Playground equipment has been bought – sorted by the Kindness Ambassadors
- New ideas for future purchases:
 - Lottery funds will continue to be used to purchase new books
 - New Hall Sound System – this will also be used by the JSA
 - Bike Shed Repairs – there has been damage to the Perspex roof of the bike shed. After investigation there is no way to just replace the perspex. The full bike shed will need to be replaced at an estimated cost of £16,000. The school could try to match fund if the JSA are able to cover half of the cost
 - Big Yellow Shed – the roof needs fixing and re-decoration is needed. Important building as it holds the school equipment

- **Pyjama Party Kidz Club (Movie night) ~ 15th October** – 30 tickets sold so far. Snacks confirmed as drink & crisps. No sweets or popcorn. Activities to be printed by Rebecca on school photocopier (a separate code to be arranged for JSA so the costs can be redeemed). Sales will hopefully increase after the Facebook post at which point parent help may be needed. Lateral flow tests as a precaution for parent helpers.
- **Community Fireworks Display ~ 6th November**
 - Approximately 30 tickets remaining – boards will be going up shortly saying “sold out”
 - Current profit is around £2,200 excluding food and sweet stalls on the night
 - 32 volunteers needed on the night – split with the First School. These will be split in 45-minute slots. **ACTION – SD to do a facebook post once officially sold out**
 - Stalls will be the entrance, hot & soft drinks & sweets
 - Miranda has applied for a Community Fund grant to cover the cost of the portaloos. We should hear something at the end of next week. If not, cost may be covered by the SAC. A possible alternative would be Alice’s Brother-in-Law who runs a portaloo company.
- **School Disco ~ 25th & 26th November.** Years 3 & 5 on 25th and Years 4 & 6 on 26th. The disco will be split into individual year groups and volunteers will be needed to dispense refreshments. Advertisement to follow on Facebook after half term.
- **Christmas on the Common ~ 5th December (4-7pm)** in association with the Holmer Green Village Society.
 - Theme to be decided – all ideas welcome. Last COC theme was The Greatest Showman
ACTION – all ideas welcome
 - Choirs to be organised within the schools
 - Stall suggestions – Santa’s Grotto, Chocolate & Bottle Tombola, Mulled Wine & Hot drinks, Santa’s sleigh with presents (£5 per ticket, everyone wins a prize), Raffle & Tombola. **ACTION - Miranda to check if she can borrow the Scouts Christmas Sleigh again, Beat the goalie (maybe limit the timeslot?), lucky dip – stalls decided will be dependant on the number of volunteers.**
 - Mufti/Break the Rules Days to fund the event - Chocolate Tombola – Thursday 25th November & Bottle Tombola – Thursday 2nd December. Thursdays picked to match with the First School – may be changed to a Friday if not.
- **Christmas Gift Sales – week commencing 6th December**
 - Rebecca happy to co-ordinate in school – could be limited numbers of parent helpers if needed
 - Various gifts left over in Katies loft – Miranda to review
 - **ACTION - Clare Baker & Alice** to assist with the purchase of the gifts – selling costs will vary from £1 - £4.50 per present
 - Suggestions – Christmas socks, candles, chocolate orange
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- **Kids Christmas Party – Friday 17th December**
 - Party poppers, Crackers, Selections Boxes (some available for £1 at the moment with allergies to consider – **ACTION - Miranda to look to buy a gift from Santa** (249 children in the school)
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AOB

- Events flyer to be designed to advise dates up until the end of the year **ACTION - SD/VB to design**
- Structured DBS check system for all JSA and parent volunteers – Rebecca to review those who think they are DBS checked and those who would like to be.
- Forthcoming meetings ~ will continue with the option to meet in the school library or via zoom (all dependent on covid restrictions)
- ‘Sum up’ machine has been purchased to be able to take card payments for future events.

- Gazebos ~ Tina has obtained quotes - £640 unbranded & £999 branded. Considered too expensive at present. Possibly look to do dual branding with the school if we can reduce the cost. **ACTION – TW to continue to source costs.**
- Match Funding – worth speaking with your Employer re match funding and if this is something they are able to help with

Next Meeting

Monday 8th November at 7.30pm in the School Library

Monday 6th December at 7.30pm in the School Library